



DAKOTA OJIBWAY TRIBAL COUNCIL – HEALTH SERVICES

EMPLOYMENT OPPORTUNITY

POSITION: Case Manager (4 positions)
Dakota Ojibway Health Services (DOHS) – Jordan's Principle

LOCATION: Dakota Ojibway Health Services
320-300 Alpine Way, Headingley, MB R4H 0E1

CLOSING DATE: Monday, October 17, 2022 @ 4:30pm

CASE MANAGER

Under the supervision of the Jordan's Principle Tribal Service Coordinator, the Jordan's Principle Case Manager is responsible for providing support to Dakota Ojibway Tribal Council (DOTC) member community Case Managers and to respond to children and families requiring health and social services. The successful applicant will work as part of a team to build capacity within DOTC member communities while contributing to the improvement of the quality of life of children and their families by ensuring they receive services without denials, delays, or disruption of services due to jurisdictional disputes.

KEY RESPONSIBILITIES:

- Assist in coordinating comprehensive client services.
- Participate in developing strategies, policies, procedures and program evaluations.
- Assess the deficits with service systems and the need to protect children through early intervention, sharing of information, effective coordination of services and appropriate training.
- Assist in developing work plans and updating service delivery plans.
- Collaborate, network and cultivate partnerships to ensure a comprehensive referral network for community resources.

QUALIFICATIONS: (including, but not limited to)

- BN/RN, RN, LPN, Social Worker, Physiotherapist, Occupational Therapist, Teacher
- A strong education and experience will strongly be evaluated
- Valid CPR and First Aide Certification
- Minimum five (5) years of experience working in field of health, social or education sectors
- Proven understanding of First Nations culture, health care and referral process to children's rehabilitation programs
- High degree of accuracy and attention to detail
- Excellent Case Management and facilitation skills
- Strong advocacy skills to advocate on behalf of families/clients
- Proficient computer skills (Word, Excel, PowerPoint)
- Ability to work independently and as a member of a multi service team
- Excellent verbal and written communication skills are essential
- Ability to work flexible hours and travel

CONDITIONS OF EMPLOYMENT:

- Valid Manitoba Driver's License
- Access to a reliable vehicle
- Travel extensively throughout region

Interested applicants are invited to forward a resume and cover letter, including two (2) reference to:

DAKOTA OJIBWAY HEALTH SERVICES

Attn: Erica Nicholson, Human Resource Officer

Ph: (204) 239-8650

Fax: (204) 857-6037

Email: humanresource@dotc.mb.ca

The successful candidate will be responsible for providing a criminal records check.

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR FURTHER PROCESS OF APPLICANT CONSIDERATION.