



DAKOTA OJIBWAY TRIBAL COUNCIL – HEALTH SERVICES

EMPLOYMENT OPPORTUNITY

POSITION:	Jordan’s Principle Supervisor Dakota Ojibway Health Services (DOHS) – Jordan’s Principle
ADVERTISEMENT #:	2425-9
LOCATION:	Dakota Ojibway Health Services BRANDON, MB
SALARY:	Based on education and experience
INTERVIEWS:	To be determined
CLOSING DATE:	Monday, August 12, 2024 @ 4:30pm

JORDAN’S PRINCIPLE SUPERVISOR – OFF-RESERVE

Reporting to the Program Director for Dakota Ojibway Health Services (DOHS)–Jordan’s Principle program, the Off-Reserve Supervisor is responsible for providing supervision, direction and monitoring the day to day operations of the Jordan’s Principle Team – Brandon Office.

KEY RESPONSIBILITIES:

- Oversee the Jordan’s Principle team to ensure quality professional and efficient services are delivered to community members
- Collaborate with Program Director to support and coordinate the development of minimum standard requirements for the Jordan’s Principle Initiative and/or assist in the development of policies and/or by-laws
- Provide on-going support, mentorship and training to the Jordan’s Principle team
- Assist in the evaluation of services as provided by the various health-care agencies and independent contractors
- Assist in facilitating the networking process between affiliated and independent communities in the Tribal Council area by promoting and organizing local inter-agency resource committees
- Provide consistent and comprehensive case management conferencing with DOHS Case Managers
- Review and approve DOHS Case Manager support submissions ensuring current DOHS standards are maintained
- Collaborate with Program Director to seek funding for positions as required

QUALIFICATIONS:

- Post-Secondary Degree (Bachelor of Nursing, Registered Nurse or Bachelor of Social Work)
- Minimum three (3) years’ experience in a supervisory capacity
- Proven understanding of First Nations culture, health care and referral process to children’s rehabilitation programs
- Knowledge of relevant legislation such as CFS Act, Vulnerable Persons Legislation
- Knowledge of community resources on and off reserve available to clients and their families
- Skilled in financial management and all aspects of the budgeting process and cycle
- Ability to manage multi-dimensional programs, activities and priorities
- Experience conducting workshops, research and development
- Knowledge of Jordan’s Principle purpose, programs and services,
- Must be highly organized, punctual, and reliable
- Must have excellent written and verbal communication skills
- Attention to detail and strong interpersonal skills
- Establish priorities, work independently, and proceed with objectives without supervision
- Proficient in use of Apple Products and Microsoft Office Applications

CONDITIONS OF EMPLOYMENT:

- Valid Manitoba Driver's License
- Access to a reliable vehicle
- Travel extensively throughout region
- Current Criminal Record Check and Child Abuse Registry Check

We thank all who apply and advise that only those selected for an interview will be contacted.

Interested applicants are invited to forward a resume and cover letter, including two (2) references to:

Attn: Theresa Myran, Executive Assistant

Ph: (204) 988-5370 Fax: (204) 947-5179

Email: theresam@dohs.ca

****Please indicate the Advertisement Number and Position Title in the subject line and/or body of your email****

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR FURTHER PROCESS OF APPLICANT CONSIDERATION.